



Correct NPIs on Service Authorization Requests FAQs

1. Why is submitting the correct NPI important?

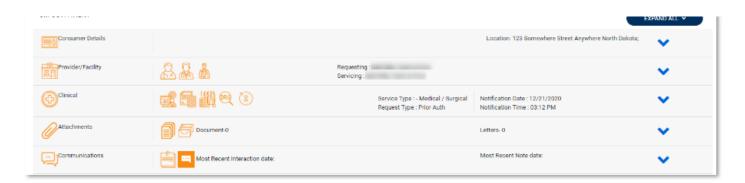
*** correct NPIs must be submitted to Kepro in order for the claim to adjudicate & pay for the service(s) requested***

2. Which NPIs are important to submit?

*** providers should submit BOTH the NPIs of servicing provider (this is the clinic NPI <u>not</u> individual)
AND facility of where service is being performed. These are different and may differ from the submitting provider NPI***

3. The Atrezzo Portal isn't specific as to where I should enter this information. Where should we document the NPIs so that we get paid correctly?

*** see below picture of **Communications** option. Before submitting request, click open the blue carrot on the right-hand side of the screen & enter the correct NPIs in the note section ***



4. Who should I contact if I have further questions or need an NPI change?

*** Kepro cannot process NPI change requests. Please reach out to NDDHS to change after your request has been submitted at: dhsserviceauth@nd.gov ***

5. Who should I contact if I have questions about submitting requests or are having trouble with the Atrezzo provider portal?

*** please contact the Kepro UM nurses at ndumnurses@kepro.com ***